

FORWARD PLAN AND EXEMPT CABINET REPORT LIST

9 JANUARY 2019 TO 30 JUNE 2019

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

Key decisions

A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included as a key decision in this document, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Committee Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, nicholas.hughes@thanet.gov.uk, telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing committee@thanet.gov.uk.

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Bob Bayford	Leader of the Council
Councillor Jason Savage	Deputy Leader of the Council and Cabinet Member for Operational Services
Councillor Ash Ashbee	Cabinet Member for Corporate Governance and Coastal Development
Councillor Ian Gregory	Cabinet Member for Financial Services and Estates
Councillor Lesley Game	Cabinet Member for Housing and Safer Neighbourhoods

9 January 2019 to 30 June 2019

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Treasury Management Strategy and Annual Investment Strategy – Mid Year Review report 2018-19	To consider the Treasury Management Strategy and Annual Investment Strategy – Mid Year Review report 2018-19	1. Governance and Audit Committee Cabinet Council 2. Matthew Sanham, Corporate Finance Manager	Councillor Ian Gregory, Cabinet Member for Financial Services and Estates	5 Dec 18 15 Jan 19 7 Feb 19	Non-Key		G&A Committee report Cabinet report Council report

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Budget 2019-20 Report	To consider the Budget report for 2019-20 including the treasury management strategies for next year.	1.Cabinet Finance, Budget & Performance Scrutiny Panel Cabinet Council 2.Matthew Sanham, Corporate Finance Manager	Councillor Ian Gregory, Cabinet Member for Financial Services and Estates	15 Jan 19 24 Jan 19 29 Jan 19 7 Feb 19	Non-Key		Cabinet report Finance Scrutiny Panel report 2nd Cabinet report Council report
Council Tax Base 2019-20 Report	To agree the Council Tax Base for 2019-20	1.Cabinet 2.Matthew Sanham, Corporate Finance Manager	Councillor Ian Gregory, Cabinet Member for Financial Services and Estates	15 Jan 19	Key		Cabinet report
Review of Contaminated Land Strategy	The strategy will be updated following installation of new contaminated land system and prioritization exercise.	1.Cabinet 2.Morgan Sproates, Environmental Protection Manager	Councillor Lesley Ann Game, Cabinet Member for Housing and Safer Neighbourhoods	29 Jan 19	Non-Key		Cabinet report

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Asset management	Consideration of assets identified as surplus and suitable either for community asset transfer or sale at market value.	1.Cabinet 2.Edwina Crowley, Interim Head of Asset Management	Councillor Ian Gregory, Cabinet Member for Financial Services and Estates	29 Jan 19	Non-Key		Cabinet report
Corporate Performance Report Quarter 3 2018-19	Monitoring the performance of the council against the corporate priorities.	1.Finance, Budget & Performance Scrutiny Panel Cabinet 2.Hannah Thorpe	Councillor Ian Gregory, Cabinet Member for Financial Services and Estates	14 Feb 19 14 Mar 19	Non-Key		Finance Scrutiny Panel report Cabinet report
2019-20 Council Tax Resolution	To set the Council Tax for 2019-20, including the precepts.	1.Council 2.Matthew Sanham, Corporate Finance Manager	Councillor Ian Gregory, Cabinet Member for Financial Services and Estates	28 Feb 19	Non-Key		Council report
Q3 Budget Monitoring	Q3 update of the 2018/19 Budget position.	1.Cabinet 2.Matthew Sanham, Corporate Finance Manager	Councillor Ian Gregory, Cabinet Member for Financial Services and Estates	14 Mar 19	Non-Key		Cabinet report

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Policy for imposing financial penalties under the Housing Act 2004 and Housing and Planning Act 2016.	To allow the council to impose a financial penalty of up to £30,000 as an alternative to prosecution for certain housing offences.	1.Cabinet 2.Richard Hopkins, Housing Regeneration Team Leader Tel: 01843 577402	Councillor Lesley Ann Game, Cabinet Member for Housing and Safer Neighbourhoods	14 Mar 19	Non-Key		Cabinet report